INTERNATIONAL CENTER FOR ACADEMIC AND PROFESSIONAL ENGLISH

Academic Literacies Workshops  Summer 2022

The International Center for Academic and Professional English offers workshops on communication skills and cultural awareness for students, faculty and staff. Workshops are free for members of the Lehigh community and $25 for all others. ITA Workshops are available in-person or online; all other workshops are online only.

To register for a workshop, visit global.lehigh.edu/CAPE/workshops.

**Correcting Fragments and Run-on Sentences**
Friday, June 10 | 9:00 am - 10:00 am
Mark Ouellette

“You have incomplete sentences.” “Your sentences run on and on.” “Your sentences don’t flow well and don’t make sense.” Sound familiar? Maybe it is time for a refresher on fragments and run-on sentences in academic writing. Join Dr. Mark Ouellette to start this summer’s workshops with an overview of sentence-level grammar.

**Pronoun Use: They as a Singular Pronoun**
Wednesday, July 20 | 8:30 am - 9:30 am
Mary Newbegin and Kayla Landers, with Scott Burden from the PRIDE Center

He/she, them/they! This interactive workshop is about bias-free language and its importance in communication (oral or written, formal or informal). Participants will learn about “they” as a singular pronoun including its history and value, the impact of gender-inclusive language, and how to make their own linguistic choices.

**Writing and Business Communication for Everyone**
Wednesday, Aug. 10 | 7:00 pm - 8:00 pm
Teresa Cusumano

This workshop offers tips for making your writing concise and professional by reviewing genres like email, memos and letters for content, style, organization and grammar. Learn how to make a great impression on business audiences.

**Pesky Punctuation**
Friday, June 17 | 9:00 am - 10:00 am
Jessica Harbaum

“Use a comma whenever you read your sentences aloud and need to take a breath.” This is the worst advice. Building on the first workshop, this session will explore grammar and punctuation such as commas, colons, and semicolons so that you can polish and perfect your punctuation in everyday writing.

**Academic Writing for Business and Engineering**
Friday, July 22 | 9:00 am - 10:00 am
Mary Newbegin

This workshop focuses academic writing, addressing stylistic and lexical choices in writing. We’ll review some of the “rules” and share strategies for revising and polishing your writing skills.

**Time Management: Strategies for Success in College**
Friday, July 8 | 9:00 am - 10:00 am
Jessica Harbaum

So much reading and homework and so little time! In this workshop, learn practical time management skills that you can apply right away, like using Google Calendar to schedule appointments and classes and tips for prioritizing assignments.

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**Tell Your Story: Start Your Memoir**
Wednesday, July 27 | 9:00 am - 11:00 am
Ashley Murphy

You have an important story to tell. In this interactive workshop, explore the personal memoir genre and learn how to research your own history and become a storyteller. This is a great workshop for anyone who wants to strengthen their creative writing skills and share their own experiences and identities with others through writing.

**Introduction to Library Resources**
Friday, Aug. 5 | 9:00 am - 10:00 am
Jessica Harbaum

Ugh! A library research paper? College writing is a complex process, and good research and citation skills are critical. This workshop provides an overview of citation, strategies for finding reliable sources and time-saving techniques. It’s a great way to prepare for fall semester.

**ITA Workshops**

**Designed for current or prospective international teaching assistants, these workshops are led by Kayla Landers online and in-person in Maginnes 290.**

**Classroom Communication for ITAs**
Thursday, May 26 | 8:30 am - 9:45 am

Have you experienced communication difficulties as a teaching assistant? In this workshop, you will identify language difficulties and learn how to improve communication in the classroom, including strategies for sharing information, responding to questions and understanding and modifying your language.

**Presenting a Visual in the Classroom: Language Skills and Compensatory Strategies for ITAs**
Monday, July 18 | 8:30 am - 9:45 am

A picture is worth a thousand words! This interactive workshop will help you use visuals to complement your teaching. You will learn useful language to present and explain visuals and compensatory strategies.

Office of International Affairs