Social English: The Fine Art of Small Talk
Mary Newbegin and Teresa Cusumano
September 6, 4:30 pm - 6:00 pm
Maginnes 101

Do you avoid small talk because you worry about making mistakes or picking the wrong topic? Are you nervous while discussing unfamiliar topics like American sports? Do you wonder how long to talk or how to transition to academic or professional communication? Do you want to create friendly relationships in both spoken and written interactions? If you answered “yes,” this workshop is for you. It will help you feel ready to get involved on campus and expand your Lehigh network. Qualifies as a 5x10

Essential Time Management Techniques
Jessica Harbaum
September 15, 4:30 pm - 5:30 pm
Maginnes 102

Start your semester off right! In this hands-on workshop, learn the fundamentals of time management, how to make the most out of every day and achieve a healthy work-life balance. Learn how to eliminate time-wasters, conquer procrastination and use technology to manage your schedule. Qualifies as a 5x10

College Reading Skills
Jessica Harbaum
September 22, 5:00 pm - 6:30 pm
Maginnes 105

Develop a systematic approach to reading assignments and learn to read more efficiently with reading strategies that you can adapt to your unique learning style. Discover how to improve comprehension and save time. Plan to be a successful reader—equipped with reading survival skills!

Work Smarter, Not Harder
Teresa Cusumano
October 6, 4:30 pm - 5:30 pm
Maginnes 101

Are assignments starting to pile up? Not sure how to study or how you learn best? This workshop will help you make sense of learning styles and show you how to approach studying and coursework more effectively. Attendees will explore their personal learning styles and discuss practical strategies to use even when classmates have different learning styles or instructors have varied teaching styles. Qualifies as a 5x10

Discussing Multicultural Holidays: The Language of Cultural Celebrations (5x10)
Mary Newbegin and Teresa Cusumano
October 25, 4:30 pm - 6:00pm
Maginnes 101

The holiday season can be overwhelming! This workshop provides an overview of the diverse U.S. holiday season. Learn backgrounds, traditions, and language associated with popular holidays such as Halloween, Thanksgiving, Christmas, Hanukkah, Kwanzaa, as well as some “unofficial” holidays such as Black Friday. Join us for pumpkin carving and light refreshments. Qualifies as a 5x10

Writing and Citing – How Not to Plagiarize
Ashley Murphy
November 11, 1:00 pm - 2:00 pm
Maginnes 105

This interactive workshop introduces strategies for using the words and ideas in scholarly sources to avoid plagiarism and effectively support your main points in writing. Bring the papers you are working on and questions you have.

Advancing Your Professional Communication Skills and Networking in an International Context
Mary Newbegin, Teresa Cusumano, Lisa Keller and Ali Erk
November 15, 4:30 pm - 6:00 pm
Maginnes 500 (Center for Career and Professional Development)

This interactive workshop will boost your confidence and help you understand how to network in intercultural contexts. Networking is an essential skill for making contacts in professional fields, but there is no “one size fits all” model for developing a professional network. Join us as we present strategies and activities designed to help you find a style for relationship building that fits your personal communication style and professional goals.

Writing Workshop: Polishing and Perfecting your Final Paper
Mark Ouellette
November 17, 4:00 pm - 5:00 pm
Maginnes 105

This workshop will review the most common errors in English and offer strategies for editing your own work. Editing strategies focus on making your text more readable by assessing clarity, style and citations, while proofreading strategies focus on eliminating errors in grammar, punctuation, spelling and formatting. Bring the papers you are working on for specific advice.

The International Center for Academic and Professional English offers workshops on communication skills and cultural awareness for students, faculty and staff. Workshops are free for members of the Lehigh community and $25 for all others. To register for a workshop, visit: go.lehigh.edu/cape